

West Cumbria Managing Radioactive Waste Safely Partnership



Meeting Report

From 4 September 2009

At the Copeland Centre, Whitehaven

Document No:	20
Status:	Adopted, 18 th September 2009
Title:	Meeting Report from West Cumbria MRWS Partnership on 4 Sept 2009
Author:	3KQ (see note overleaf)
Notes:	none

Note:

This report is a summary of discussions at the meeting. It is compiled by independent facilitators 3KQ, operating on behalf of all participants. Note that it is meant as an aide memoir for participants and a means of update to non-attendees, rather than a definitive record of every detail.

Facilitators/Authors: Richard Harris, Rhuari Bennett, Helen Ashley

Contacts : rhuari@3kq.co.uk
richard@3kq.co.uk
helena@3kq.co.uk

Telephone 01539 739 435

3KQ Ltd
93 Serpentine Road
Kendal
Cumbria
LA9 4PD

3KQ Ltd
Pantiles Chambers
85 High Street
Tunbridge Wells
Kent TN1 1XP

The meeting was convened by Copeland Borough Council on behalf of the Partnership. If you wish to contact them directly then please contact Fergus McMorrow on 01946 598325 or Fergus.McMorrow@copeland.gov.uk

3KQ Ltd is a company that helps organisations engage the public and stakeholders around contentious issues within the environmental sector. For more information see www.3kq.co.uk

Executive Summary

The 4th meeting of the West Cumbrian Managing Radioactive Waste Safely Partnership took place on the 4th September 2009 in Whitehaven. 28 people attended with 5 members of the public present to observe the meeting. The **objectives** of the meeting were to:

- Start to build an understanding of community benefits and agree a process for taking this work stream forward
- Develop the work programme for 2009/10
- Understand the NDA's generic design concept and how this translates into a specific design depending on any potential location
- Adopt the PSE Plan and agree how external enquiries and meetings will be handled

Updates. Cumbria County Council has joined the Partnership as an observing member. The Partnership website is now live at www.westcumbriamrws.org.uk and a freephone number 0800 048 8912 is also operational. The Steering Group has progressed various documents including: the criteria that they will ultimately use to make their recommendations; the Public and Stakeholder Engagement plan; a funding stakeholders policy; and a documentation policy. Relevant updates were also provided by CoRWM, CALC, the Environment Agency and the NDA.

Initial presentations were received from DECC and the NDA on the Government's perspective on **community benefit packages** and on international experience of benefits packages. The scale of the potential benefits package is very different from those that have been agreed in West Cumbria before. Any benefits package would be developed specifically for a specific site after much engagement with the community. Members of the Partnership asked for clarification on a number of issues such as the definitions of 'community' and 'intergenerational' and how Government might administer such a package. There was also discussion about how a benefits package would need to be integrated with other initiatives in the area whilst providing additional benefits.

An initial **work programme** detailing tasks for the current financial year had been prepared by the programme manager. The Partnership reviewed this, specifically focusing on whether the tasks were the correct ones to satisfy the criteria and whether the timetabling of early items was correct. Amendments were noted. The Steering Group will develop the programme further in their next meeting on 16 September.

An update presentation was given by the NDA on the **generic design concept** and how this might translate into a specific design depending on any site chosen. Many of the details cannot be accurately estimated until a specific site is identified. Discussion covered various aspects including: the facility would be likely to provide employment for a few hundred people over a 100 year period; a decision about retrievability doesn't have to be made until construction begins as the design concept is flexible; the underground part of the facility would not necessarily have to be directly below the surface buildings.

The discussion on the **Public and Stakeholder Engagement Plan** focused on the upcoming publication and delivery of an update leaflet to all households in West Cumbria. Partnership members considered what mechanisms they needed to put in place to ensure they are well prepared for the queries that may follow.

For more information please see the Partnership's website www.westcumbriamrws.org.uk

1. Introduction

1.1 Objectives. Specific objectives for the day were to:

- a) Start to build an understanding of community benefits and agree a process for taking this work stream forward
- b) Develop the work programme for 2009/10
- c) Understand the NDA's generic design concept and how this translates into a specific design depending on any potential location
- d) Adopt the PSE Plan and agree how external enquiries and meetings will be handled

The full agenda is in Appendix 1.

1.2 Attendance. 28 participants¹ attended at the Copeland Centre on 4 September 2009. A full list of those in attendance is in Appendix 2. The meeting was open for the public to observe: 5 members of the public attended.

2. Updates

2.1 – Cumbria County Council

Cumbria County Council is now attending Partnership meetings as an observing member, pending a Memorandum of Understanding (MoU) being formalised between the three principal local authorities. Once the MoU has been agreed the County Council will be represented formally on the Steering Group.

2.2 – Website

The Partnership interim website is now live at www.westcumbriamrws.org.uk. It is 'interim' because it is at present fairly basic: the Partnership required a rapid web presence that could be signposted in the leaflet. Unless significant further technological development is required at this stage, the 'interim' status of the website can be dropped.

Comments on the website are welcome, ideally by mid-September so there is time to make amendments before it is publicised more widely.

2.3 – 0800 phone number

The Partnership secretariat now has a non-geographic telephone number that is free to call from landlines, 0800 048 8912. This line is currently picked up by Sharon Walker on behalf of the Partnership but can be redirected to Rhuari Bennett or set to answering service as required. Sharon may utilise other Partnership members to help answer questions from the public.

¹ Plus 5 from the facilitation team and secretariat
Page 4 of 27

2.4 – Documentation Policy, Online Library

The Steering Group has adopted a Documentation Policy (doc 14) that sets out a house style and cataloguing system for documents written by the Partnership. A chronological list of all these documents is available on the website above, with all the 'adopted' versions published. Draft documents are listed but not available for download or to view.

2.5 – Funding Stakeholders Policy

This policy has been amended slightly in light of suggestions made at the last Partnership meeting. The policy is now being reviewed by Allerdale, Copeland and County Council democratic services from an independent standpoint before being formally adopted. Meanwhile the draft policy is being applied (doc 8 draft 4).

2.6 – Criteria Paper

The Steering Group have reviewed and amended the paper "Draft Criteria for a Recommendation on whether to Participate" (doc 7 draft 5). Notwithstanding comments to be made by the County Council, the paper is ready for adoption by the Partnership as a consultation paper in the first round of public and stakeholder engagement.

2.7 – PSE Planning

The Public and Stakeholder Engagement Sub-Group have developed, with the Steering Group, a relatively detailed plan for how and when stakeholder organisations and members of the public will be engaged in this early stage of the process. The delivery slot for the leaflet has been booked for mid-October.

2.8 – NGO Involvement

Discussions have been held with Friends of the Earth West Cumbria and Greenpeace about how a strong environmental perspective can be reflected in the Partnership's work. Whilst neither organisation feels able to participate in the Partnership directly at the moment, they may continue to do so as public observers. Other options are being discussed such as: NGOs giving presentations to the Partnership; having bilateral meetings; or contracting a 'professional stakeholder' to specifically reflect an environmental standpoint on the Partnership. It is recognised that many members of the Partnership have environmental interests as part of their responsibilities: discussions with the NGOs are aiming to complement this.

It was recognised that whilst the Partnership should seek the additional environmental challenge and boost to public confidence that the involvement of NGOs could provide, the NGOs have not yet – and may not in future - take up the open offer of membership in the Partnership. Therefore, other ways of ensuring a strong environmental perspective in discussions should be considered, at the same time as the door being left open for NGOs to join. Learning should be applied from previous nuclear engagement processes when considering the different engagement options.

2.9 - CoRWM

This year's work programme for CoRWM includes scrutiny of the support that is provided for the Partnership by the Government and the NDA. This will take the form of a position statement at the end of the financial year but any issues noted would be expected to be raised in advance of that.

Next year's work programme includes discussions between CoRWM and the NDA on transport. It would be useful for the Partnership to receive updates on these.

If you wish to register for CoRWM's e-bulletin, please go to www.corwm.org.uk then click 'E-bulletins' and then click 'sign-up'.

2.10 - CALC

The CALC consultation of their membership is still underway. Once this is completed a position statement will be prepared and an update provided at the next Partnership meeting.

2.11 - Environment Agency

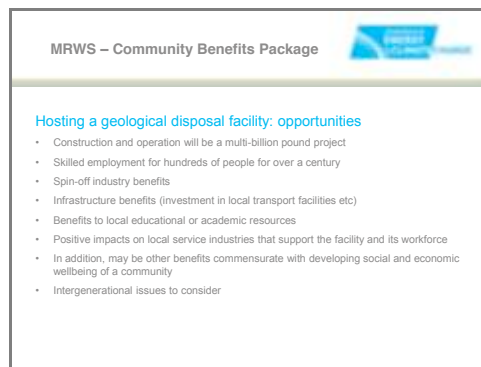
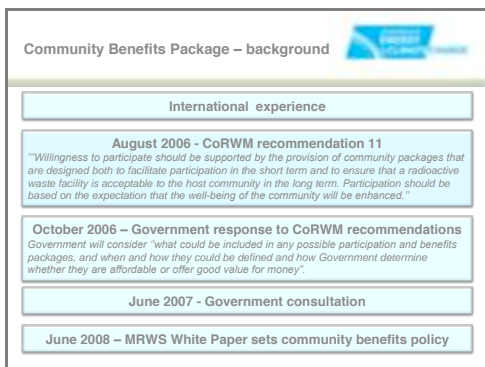
The Environment Agency's Nuclear Waste Assessment Team has a small budget for research. One piece of research has led to a report entitled 'Technical issues associated with deep repositories for radioactive waste in different geological environments'. This report will be published on 7th September supported by a report summary.

2.12 – Previous Actions

The NDA has delayed publication of its report "Geological Disposal: Planning for Implementation" so that some new comments from CoRWM can be taken on board and to ensure the report is not confused with the Partnership's imminent public engagement work.

3. Community Benefits

3.1 Work Programme Context. Task 3a(i) in the Partnership's work programme is "Understand Government's perspective on community benefit and what is stated in the White Paper, as well as international experience of other nuclear communities". This task was addressed initially by a presentation from Lewis Mortimer of DECC on the Government's perspective on community benefits packages and thoughts on how the process will work. This was followed by a presentation by Elizabeth Atherton from the NDA on international experience of benefits packages. The slides are provided below, with a summary of the questions and discussion.



NDL

International Benefits Packages

4 September 2009

Overview of Benefits Packages

- Overarching aim to promote community wellbeing
- Each country has different benefits depending on:
 - History
 - Legislation on benefits
 - Wastes being considered
- Types of benefits
 - Community empowerment
 - Direct
 - Social
 - Economic
 - Intergenerational

NDL

Community empowerment

- Designed to enable the community to participate in and influence the debate surrounding the development of the facility
- Have covered
 - The provision of information and engagement about the development
 - The establishment of local working groups and partnerships
 - Funding to hire experts
 - Funding to hire advocates to present cases in formal proceedings
 - Monitoring/emergency training

NDL

Direct benefits

- Benefits arising from the implementation of the facility itself
- Have included
 - Local jobs
 - Increased local service industry
 - Spin off businesses
 - Local research facilities
 - New infrastructure
- Working with the community enables them to maximise the opportunities

NDL

Social

- Have included:
 - Payment of local taxes
 - Guarantees of employment for local people
 - Local training, so people in the area can be recruited for jobs
 - Support of local service industries
 - Investment in public services (e.g. new roads, hospitals, recreation facilities)
 - Guaranteed property prices
 - Health and environmental monitoring
 - School equipment and support

NDL

Economic

- Mechanisms for economic regeneration at a local and regional level
- Have included:
 - Infrastructure projects
 - Ongoing business incentives
 - Funds
 - Research/technology/innovation centres
 - Business parks
 - Free electricity
- These are usually initiated once a site has been chosen

NDL

Intergenerational benefits

- Aim is to support the long-term sustainability of the community
- Usually initiated once a site has been chosen
- Have included:
 - Long-term skills, infrastructure development
 - Trust funds
- Aim of trust funds: To ensure future generations have finances to be able to fund projects related to their issues and concerns
- Sometimes only interest earned can be spent for a period of time

NDL

Summary

- Benefits developed were tailored to local situation and waste being managed
- Involved consultation with the local community
- Part of the process is often the community understanding its needs and desires

NDL

Note that there is an NDA document that expands on the NDA slides above called 'Literature Review of International Experience of Community Partnerships: A summary of benefits to international communities participating in radioactive waste management programmes'. This document can be downloaded from www.westcumbriamrws.org.uk on the Links/Resources page.

Discussion points raised included the following.

3.2 Work Programme. Task 3a(ii) is "Develop principles for community benefit" and this is currently expected to begin at the 24 November Partnership meeting.

3.3 Community Discussions. Although the Government can give illustrative examples of a potential benefits package they are looking to work together with the community and the NDA to define a potential package as the process moves forward. Over time, these discussions can cover:

- providing local knowledge of the economic situation
- providing details of the community's priorities
- discussing potential advantages and disadvantages of building a facility
- discussing how to maximise the benefits from the building of a facility through integration with other regeneration projects in the area.

3.4 Scale. Any benefits package would be developed specifically for a specific site but it is noted that the scale is very different to the benefits packages that have been agreed in West Cumbria before, for example around the LLWR near Drigg. A GDF would be a huge project, more comparable to the channel tunnel in terms of engineering, scale and complexity.

3.5 Implementation. Any benefits package is unlikely to be ring-fenced as there is no single Government department that has responsibility for all the different areas that are likely to be included in the package. Concern was expressed that infrastructure projects would take longer to implement if different departments were required to work together.

3.6 Definition of Community. In the international examples, the size of the 'community' varies for each site. The local community is sometimes defined by a perimeter drawn say 10km around the facility but then there is a defined wider community as well. It often depends on how the local council structure is made up in the particular country. The Partnership considers the definition of 'community' and how this links to the benefits package to be a key question, regardless of where a facility is sited.

3.7 Sustainability of Businesses. Members of the Partnership expressed concern that businesses set up to cope with the additional demands of an influx of workers would disappear once construction is completed, as was the case with the building of Thorp at Sellafield. They would like to know more about the success or otherwise of any of the benefit packages implemented in other countries, but recognise that most of these have not yet been running for a significant amount of time. It will be important that any assessments of the impact of a facility incorporate social, economic and environmental impacts.

3.8 Waste Substitution Policy. The benefits package has not been linked to the inventory and therefore would not be impacted by the waste substitution policy.

3.9 Strategic Considerations. A benefits package for the repository should not be looked at in isolation but must be looked at strategically alongside other initiatives such as the

Energy Coast Masterplan and integrated with these to provide best possible value for money. However, whilst being coherent with existing and future plans, the benefits package for a repository would need to be separate to ensure that it provides additional benefits. It is important to be clear that the potential benefits package is completely separate to the work of the West Cumbrian Strategic Forum (WCSF).

3.10 Intergenerational Benefits. The Government does not define an end date for when 'intergenerational' is defined as ending. It is not limited by how long a repository may be open for.

3.11 Timescales for Jobs. Members of the Partnership expressed concern that a repository would provide too few jobs too late to compensate for the anticipated large scale loss of nuclear related jobs in the county in the next 7-8 years.

3.12 Direct Communication. Members of the Partnership felt that their decision making in the future might be aided by being able to speak directly to other communities that have been impacted by similar facilities. There will be some opportunity to do this at the CARL workshop and members were encouraged to sign up at the following link because the closing date is approaching www.nda.gov.uk/news/events/communities-waste-mgt.cfm

3.13 Guaranteed Employment. It is not possible to guarantee employment for local people due to restrictions within EU employment laws. However, it is possible to put in place training to enable local people to be more likely to get the jobs when they are available: this has been done with the Olympic Games.

3.14 Sustainability Assessment. Two generic sustainability assessments have already been completed by the NDA on previous designs. The NDA is now looking at the three different broad geologies (hard rock, soft rock, evaporite rock) and are looking at the potential social, economic and environmental impacts but they do not expect there to be major differences from the previous assessments. Drafts of these assessments are due in November. It would be useful for the Partnership to see the scope of this work in order to relate it to its work programme.

4. Work Programme

4.1 Draft Work Programme 2009/10. 3KQ have put together an initial work programme document which the Steering Group will be developing further on 16 September, in the light of comments made from today. The work programme sets out tasks for the current financial year which also coincides with the first round of community engagement. The decision whether to participate or not will be taken much later than this. The work programme is built around the criteria that the Partnership will use when they decide on their final recommendations. It is anticipated that the work programme will be continuously updated.

4.2. Partnership Input. The Partnership was asked to contribute thoughts on the following questions regarding the draft work programme:

- Given the criteria, are the Tasks correct?
- Are the early items the right ones?
- Are you happy for the Steering Group to decide on future programming?

Specific changes were noted and are highlighted in the updated work programme attached in Appendix 3.

4.3. Meeting the Criteria. It was pointed out that some of the tasks need to be made more precise in order to ensure the criteria can be met. The Steering Group will need to define exactly what it is that the Partnership will need to know before it can recommend whether or not to participate. A risk management approach may help: the Steering Group has a risk register that it updates at alternate meetings.

Most of the tasks are currently presentations with limited opportunities to really challenge or gain proper understanding in depth. It is important for Partnership members to be able to demonstrate to constituents that a balanced view has been considered. During its discussions, the Partnership may identify areas of economic, environmental and social impacts in which it will need to gain additional understanding should a decision to participate be submitted. These should be recorded and a potential specification for research be drawn up for the future.

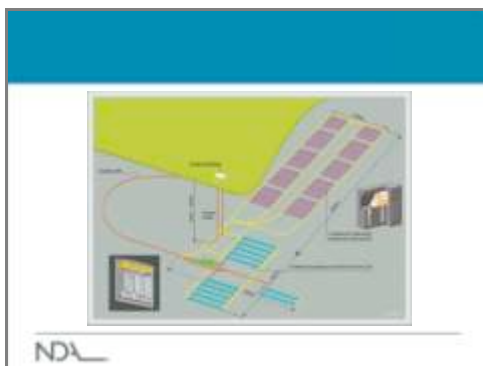
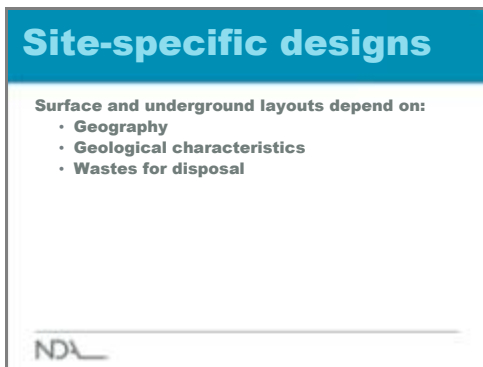
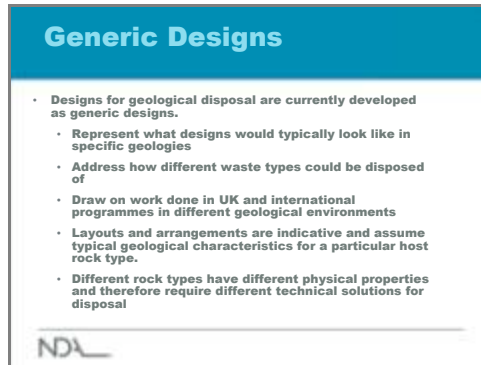
It was agreed that after each discussion of a presentation that the Partnership ask itself *'What else do we need to know/ have to do in order to reach our recommendation on whether to participate?'*

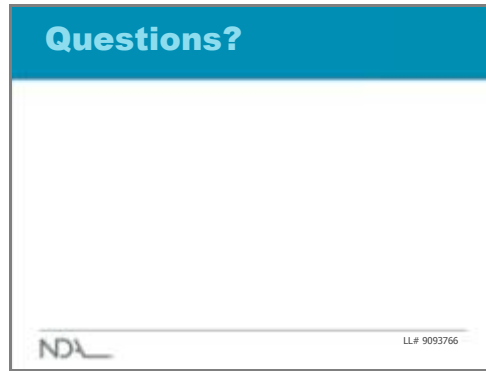
4.4 Evidence Based Recommendations. It was suggested that the Steering Group should consider what evidence base would be needed to accompany the advice made to the decision making bodies against each criterion. The White Paper does set out some ideas of what would be required.

4.5 PSE. The work programme and timetable needs to ensure the relevant information is fed into the public and stakeholder engagement programme and vice versa. This will be of particular importance at stage 3 of the engagement programme.

5. Generic Design Concept

5.1 Presentation. Task 4a(i) in the work programme is "Understand the generic design concept and how this translates in to a specific design depending on any location ultimately chosen". To address this task, Alun Ellis from the NDA gave an update presentation. The slides are provided below, with a summary of the questions raised and points added from other perspectives in the room.





Questions and discussion covered:

5.2 Costs. The NDA agreed to provide estimated costs for the three different generic design concepts for hard rock, soft rock, and evaporites. Costs will ultimately depend upon the geology of the specific site but hard rock is expected to be cheaper than soft rock because the construction process is more straightforward.

5.3 Employment. The facility will provide employment for approximately a few hundred people over a 100 year period but different skills will be needed at different times. The NDA has started to think about the different skills that will be required but will need to do more work as the project progresses. It is impossible to tell exactly how much employment will be created by the associated infrastructure requirements until a specific site is identified in the country.

5.4 Retrieveability. Retrieveability links with reversibility and recoverability and all of these words require definition. The community will be involved before any decisions are made about retrieveability: indeed, this is not a decision that needs to be made in the short term. The decision is more important with regards to operation rather than design of the facility and can be made after construction has started. The generic design concepts allow for flexibility on retrieveability. The Partnership will need to be confident that no irreversible decisions have been made when making their recommendation as to whether to participate.

5.5 Definition of Host Community. The underground part of the facility may not be directly below the surface buildings: a long sloping tunnel called an access drift connects the two and gives flexibility on the relative positioning of the two parts of the facility. It is theoretically possible to have two communities involved: one next to the surface facilities and one over the top of the underground facilities. However, the definition of the host community will depend upon the specifics of the site chosen.

5.6 British Geological Survey. The BGS are only applying the screening criteria to sub surface areas to assess whether they are clearly unsuitable for the underground part of the facility. It is theoretically possible for the BGS to deem a site to have unsuitable geology for the sub-surface aspects of a facility but the same site could still host the surface facilities (provided it was adjacent to an area with suitable geology).

5.7 Surface Facilities. The buildings at the surface are likely to require an area of around 1 to 1.5km². The main factor that affects this is the plan for the spoil removed from the shafts and drifts: if the spoil is stored on site then the site area may need to be larger.

5.8 Land Procurement. The focus of the MRWS process is voluntarism and partnership working, therefore the government wishes to avoid compulsory purchase of a site if possible. The Government recognises that there could be mineral rights issues and that these will

need to be addressed. There would also need to be a discussion with the community and individual land owners as to whether the land above the repository should be purchased or not.

5.9 Timescales. The timescales taken for sites in other countries to reach the feasibility stage varied. For example, in Sweden sites took between 4 weeks and 17 months, in Belgium sites took between 6 and 24 months.

6. Public and Stakeholder Engagement

6.1 PSE Plan Update. The PSE Plan (document 15 draft 3) had been circulated in advance of the meeting with particular attention drawn to section 7. The development of a stakeholder database is ongoing with input from the West Cumbria Strategic Partnership. The inclusion of the County Council in the Partnership will allow access to the Cumbria-wide Citizens Panel. This will allow more efficient engagement of a wide cross-representation of the public, and could be used to survey the 3000 panelists as well as to recruit a group of 30-40 people for more detailed discussions.

6.2 Leaflet. The leaflet to provide a basic update to all households is close to being in a final version. It will be signed off by the Steering Group and then circulated to the wider Partnership with an opportunity to raise any factual errors before it is published. The working assumption is that discussions between AllerdaleBC, CopelandBC and CumbriaCC regarding an MoU will be advanced enough that the leaflet can go out as planned. The current plan is to phase the delivery over the two weeks commencing 5th and 12th October.

6.3 Preparation for the Leaflet Being Made Public. Partnership members need to be prepared for questions from their colleagues as well as the public. To aid this;

- A copy of the leaflet will be sent out in advance of being published so that it can be shared with colleagues and fellow members
- The leaflet will be downloadable from the website
- Members of the Partnership should point people to the website for further information
- DECC are happy to visit Allerdale, Copeland and Cumbria councils to allow members to ask them questions directly
- Members are urged to consider what briefing sessions, written briefing materials and further contacts they should arrange for their colleagues: resources are on hand to help but the responsibility for this lies with individual members

6.4 Press and Media Coordination. Media relations will be handled by the three local authorities separately as it was decided to use existing resources rather than buy in a contractor. The press officers of the three authorities will be meeting to discuss using standardised press releases, media briefings and FAQs etc.

6.5 External Enquiries. As previously updated, the 0800 number is answered by Sharon Walker or Rhuari Bennett who pass the query to a member of the Steering Group or to the relevant organisation, i.e. DECC or the NDA. It is important for public perception that calls are responded to promptly. Members agreed to respond to requests for them to return phone calls to members of the public as requested within a rapid timescale (such as 48 hours).

6.6 Presentations to Community Meetings. It was suggested that it may be useful for the NDA and the regulators to attend community meetings, in addition to Partnership members, to enable questions to be answered as fully as possible. The PSE sub group will consider the most appropriate team for each presentation, as the size of the Partnership team will need to take into consideration the size of the community meeting, and approach Partnership members as appropriate.

7. Way Forward and Actions

7.1 Dates. The forward programme of dates is provided below as a reminder. Members of the public are welcome to observe the Partnership meetings (right hand column): please contact the secretariat for details and registration.

Steering Group meetings:

30 September
28 October
9 December
27 January 2010
10 March 2010

Partnership meetings:

14 October
24 November
13 January 2010
23 February 2010

7.2 Actions. The following actions were agreed:

	ACTION	WHO	WHEN
1	Send email prompt to those who haven't completed their constituency feedback details	Rhuari B	8 Sept
2	Complete constituency feedback details	All if not done already	15 Sept
3	Any comments on the westcumbriamrws.org.uk website to Rhuari	All	15 Sept
4	Make it clear on the website that not able to view or download draft documents	Rhuari B	18 Sept
5	Provide update on NGO engagement	Rhuari B	14 Oct
6	CARL workshop – register (if having any problems contact Elizabeth)	All	9 Sept
7	Provide link to sign up for electronic update after CoRWM plenary meetings	Rhuari B	11 Sept
8	Provide update on CALC consultation outcome	CALC	14 Oct
9	Provide Cumbria CC with dates of Steering Group meetings	Rhuari B	11 Sept
10	Find out status of NDA learning document around community benefits for LLWR near Drigg	Elizabeth A	14 Oct
11	Provide 2 page summary of international experience of community benefits with links to different sources of information, suitable for a public audience	Elizabeth A	14 Oct
12	Provide a note on any legal constraints on implementing any of the community benefits options in the UK	Elizabeth A	14 Oct
13	Provide indicative figures for costs of 3 different generic design concepts	Alun E	14 Oct
14	Investigate what is in the public domain about the number of jobs potentially associated with the repository and when more info may become public	Alun E/ Elizabeth A	14 Oct
15	Generate a list of potential FAQs that the public might ask	Rhuari B & PSE sub grp	9 Sept
16	Circulate potential FAQs to the appropriate organisations to provide answers	Rhuari B &PSE sub grp	18 Sept
17	Provide answers to potential questions from the public	Relevant organisations	End Sept
18	Circulate draft leaflet to Partnership	Rhuari B	7 Sept

19	Circulate embargoed leaflet to Partnership	Rhuari B	Early Oct
20	Consider arranging briefings for staff and members in advance of or around the time of the leaflet being delivered	DECC/ CBC/ ABC/ CCC	11 Sept
21	Consider development of the website including providing links to other consultations	PSE sub grp	9 Sept
22	Consider timing of media briefings and potentially meet with editors to ensure accurate info given	Ian C & ABC & CCC media teams	16 Sept
23	Write and publish articles for organisational newsletters and websites to raise awareness of the Partnership	All	Ongoing
24	Let Rhuari know if any articles or updates about the Partnership are published in your newsletter/ website as a result of the action above	All	Ongoing

8. Public Questions/ Comments

8.1 Information gathering and work programming. The Partnership needs to keep in mind what it needs to know, when it will need to know it and at what level of detail. The Partnership is currently in the process of collating existing information but it needs to check if there is any information it might need to make a recommendation whether to participate that doesn't currently exist in an appropriate format. If so then work will need to be started now to gather such information.

8.2 Differentiation between members and observing members. It would be useful for the public if the observing members and Steering Group members could be highlighted somehow, both on the website and also by colour-coded name badges in the meeting for example.

8.3 Planning changes. Changes to the planning system in April 2010 may affect discussions. Notably the changes will alter the nature of section 106 agreements and also the application of a community infrastructure levy on planning applications.

9. Acronyms

ABC/ Allerdale BC	Allerdale Borough Council
BGS	British Geological Survey
CBC/ Copeland BC	Copeland Borough Council
CCC/ Cumbria CC	Cumbria County Council
CALC	Cumbria Association of Local Councils
CoRWM	Committee on Radioactive Waste Management
DECC	Department of Energy and Climate Change
DtP	Decision to Participate
EoI	Expression of Interest
FAQ	Frequently Asked Questions
GDF	Geological Disposal Facility
ILW	Intermediate Level Waste
IPC	Infrastructure Planning Commission
LLW	Intermediate Level Waste
LLWR	Low Level Waste Repository
MoU	Memorandum of Understanding
MRWS	Managing Radioactive Waste Safely
NDA	Nuclear Decommissioning Authority
NGO	Non-Governmental Organisation
NuLeAF	Nuclear Legacy Advisory Forum
PSE	Public and Stakeholder Engagement
RoW	Right of Withdrawal
ToRs	Terms of Reference
WCSF	West Cumbrian Strategic Forum
WCSSG	West Cumbria Sites Stakeholder Group

Appendix 1 – Agenda for the 4 September 2009 workshop

Objectives of the workshop are to:

1. Start to build an understanding of community benefits and agree a process for taking this work stream forward
2. Develop the work programme for 2009/10
3. Understand the NDA's generic design concept and how this translates into a specific design depending on any potential location
4. Adopt the PSE Plan, and agree how external enquiries and meetings will be handled

<i>Time</i>	<i>Item</i>	<i>Notes</i>
0900	Arrivals and Registration	
0930	Welcome, Agenda setting	Elaine Woodburn, Leader CBC Richard Harris, independent facilitator 3KQ
	Updates	Fergus McMorrow, CBC
	Community Benefit	DECC presentation NDA presentation Discussion on way forward for this Partnership work stream
	Work Programme	Review and amend the work programme (doc 13 draft 2)
	Public Questions	Opportunity for members of the public to ask questions
1245	LUNCH	(approx. timing)
	Generic Design concept	NDA presentation, Q&A
	Public and Stakeholder Engagement Plan	Adopt the PSE Plan (doc 15 draft 3) for engaging the public and stakeholders. Agree how external enquiries and meetings will be handled
	Way Forward	Actions and other communications
1600	Close	

*** We will assume you have read the advance papers before the meeting. Please contact us ASAP if you do not have copies of them.**

Appendix 2 – Attendees on 4 September 2009

Charles Holmes	Allerdale Borough Council	(Steering Group member)
Mike Davidson	Allerdale Borough Council	(Steering Group member)
Carni McCarron-Holmes	Allerdale Borough Council	
Sam Standage	Allerdale Borough Council	
Chris Shaw	Allerdale/ Copeland CALC	(Steering Group member)
Ken Williams	Barrow Borough Council	
Guy Richardson	CALC	
Elaine Woodburn	Copeland Borough Council	(Steering Group member)
Ian Curwen	Copeland Borough Council	
Fergus McMorrow	Copeland Borough Council	(Steering Group member)
Yvonne Clarkson	Copeland Borough Council	
John Kane	Copeland Borough Council	
Keith Hitchen	Copeland CALC	(Steering Group member)
Peter Kane	GMB Union	(Steering Group member)
Robert Morris-Eyton	National Farmers Union	
Fred Barker	NuLeAF	
David Moore	West Cumbria Sites Stakeholder Group	(Steering Gp member)
Michael Heaslip	West Cumbria Strategic Partnership	(Steering Group member)

Observing Members

Tim Knowles	Cumbria County Council
Stewart Kemp	Cumbria County Council
Bruce Cairns	DECC
Lewis Mortimer	DECC
Elizabeth Atherton	NDA
Alun Ellis	NDA
Brian Clark	CoRWM
Mark Dutton	CoRWM
Gavin Thompson	Environment Agency
Mick Bacon	Health and Safety Inspectorate

Facilitators, Secretariat and Presenters

Richard Harris	3KQ (Facilitator)
Rhuari Bennett	3KQ (Facilitator and Programme Manager)
Helen Ashley	3KQ (Report Writer)
Brian Jennings	3KQ (Videographer)
Sharon Walker	Copeland Borough Council (Secretariat)

Members of the Public who attended for all or part of the meeting:

Bill Miller
John Rennilson
Phil Richardson
Graham Sunderland
Joel Tagg

Appendix 3 – Work Programme for 2009/10

Document No:	13 draft 3
Status:	Draft
Lead Author:	3KQ (with Steering Group)
Title:	Work Programme for 2009/10 (draft)
Notes:	Suggestions made in the 4 September Partnership meeting are highlighted yellow

The schedule below indicates the core tasks that will be undertaken at each of the West Cumbria MRWS Partnership meetings in 2009/10. Each task is derived directly from the criteria that the Partnership will use when recommending whether to participate or not in the future siting process. The criteria, and more detail on some of the tasks, are outlined overleaf and must be read in conjunction with the schedule below.

Workstream	4 September	14 October	24 November	13 January 2010	23 February 2010
1 – Safety, Security, Environment and Planning			1a(i) Understand what regulatory bodies and processes are in place	1a(iii) Understand role of planning system	
2 – Geology		2a(i) Understand peer review process for BGS work			2a(ii) Ask DECC to instruct the BGS work
3 – Community Benefit	3a(i) Understand DECC views on community benefit, and international experience	3b Understand impacts of GDF and potential mitigation measures	3a(ii) Develop principles for community benefit	3a(ii) Develop principles for community benefit (cont.)	3a(ii) Develop principles for community benefit (cont.)
4 – Design and Engineering	4a(i) Understand generic design concept		4a(ii) Understand retrieveability and reversibility		
5 – Process		5a(i) Understand the site selection process			
6 – Public and Stakeholder views	6a(i) Adopt PSE plan 6a(ii) Initiate Round 1 PSE	6a(ii) Monitor and guide Round 1 PSE	6a(ii) Monitor and guide Round 1 PSE	6a(iii) Respond to output of Round 1 PSE	6a(iv) Adopt redesign for Round 2 PSE
7 – Other Activity					

The criteria and subsequent tasks identified for 2009/10 are below.

	Workstream	What we will look for	How we will do this
1	Safety, Security, Environment and Planning		
1a	Criterion: "Satisfied that suitable regulatory and planning processes are in place or being developed to protect residents, workforce and the environment" <i>could weaken the planning aspect of this criterion as much of the planning may not even be in place when the Partnership completes its work?</i>	<ul style="list-style-type: none"> ▪ Confidence that necessary regulatory bodies and processes exist or are being developed ▪ Adequate communication links between regulators and community are present and working ▪ Acceptability of the planning aspects of the early stages in the siting process 	<p>Task 1a(i)– Understand what regulatory bodies are involved, what their roles are and what regulatory processes they have in place or are developing. <i>Presentation from regulators potentially followed up by sub-group/SG meeting as needed.</i></p> <p>Task 1a(ii)– Assess the recent and current arrangements for regulatory interfaces with the community. <i>Presentation from regulators.</i></p> <p>Task 1a(iii)– Understand the context and role of the planning system in the process and any uncertainties associated. <i>Presentation from planning consultant, and presentation and discussion with Government as needed.</i></p>
2	Geology		
2a	Criterion: "Whether the Partnership is confident in the integrity of the BGS screening work/report"	<ul style="list-style-type: none"> ▪ Acceptable peer review process ▪ Broad stakeholder confidence in BGS study 	<p>Task 2a(i)- Understand peer review process and work with Government to alter process if required. <i>Discussion with DECC at a Partnership meeting: delegated to SG if needed.</i></p> <p>Task 2a(ii)- Ask DECC to instruct the start of the BGS work. <i>Partnership decision.</i></p> <p>Task 2a(iii)– Assess summary of s/h views from DECC's stakeholder review process, and Partnership's PSE Round 2. <i>Partnership discussion upon completion of BGS work and PSE Round 2.</i></p>
2b	Criterion: "Sufficient areas remaining in West Cumbria after initial screening to make further progress worthwhile"	<ul style="list-style-type: none"> ▪ Subjective judgement that the results of the screening leave enough "possibly suitable" land to make further progress worthwhile 	<p>Task 2b- Assess BGS report when published. <i>Presentation from BGS.</i></p>

3 Community Benefits			
3a	Criterion: "Whether the Partnership is confident that an appropriate community benefit package can be developed"	<ul style="list-style-type: none"> Acceptable process in place to secure additional benefits - beyond those which derive directly from the construction and operation of the facility 	<p>Task 3a(i)- Understand Government's perspective on community benefit and what is stated in the White Paper, as well as international experience of other nuclear communities. <i>Presentations from DECC and NDA supported by White Paper and summary report of international experience.</i></p> <p>Task 3a(ii)- Develop with Government a set of principles by which community benefit would be discussed, agreed and potentially administered (including how benefits might be allocated to different communities). <i>Steering Group lead, seeking sign off from Partnership at key stages.</i></p>
3b	Criterion: "Whether the Partnership is confident that appropriate possibilities exist to assess and mitigate blight if it occurs"	<ul style="list-style-type: none"> Acceptable process is in place to assess any negative impacts and mitigate them 	<p>Task 3b- Understand the likely broad impacts (both positive and negative) of hosting a repository, and how they might be mitigated. <i>Presentations from NDA including their generic SEA work. Define the scope of research required to assess the likely extent of impacts.</i></p>
3c	Criterion: "Whether the Partnership is confident that the possibility of a repository fits appropriately with the overall direction of the relevant community/ies"	<ul style="list-style-type: none"> Support for the possibility of a repository in relation to other documented long term priorities 	<p>Task 3c- Understand the vision for the future of West Cumbria and to what extent a repository may or may not fit into it. <i>Presentation from Local Authorities.</i></p>
4 Design and Engineering			
4a	Criterion: "Satisfied that the design concepts being developed are appropriate"	<ul style="list-style-type: none"> Acceptable design concept and flexibility thereof Reassurance that reversibility/retrieveability is an option, and flexibility to confirm this later 	<p>Task 4a(i)- Examine the generic design concept, and how this translates into a specific design depending on any location ultimately chosen. <i>Presentation from NDA.</i></p> <p>Task 4a(ii)- Develop a common understanding of the meanings of reversibility/retrieveability/recoverability and the implications associated with them, as well as how flexible the generic design concept is. <i>Presentation from NDA and regulators.</i></p>
4b	Criterion: "Satisfied with the proposed inventory to be managed"	<ul style="list-style-type: none"> Knowledge of what the inventory is, and acceptable process for how the inventory 	<p>Task 4b- Develop understanding of the inventory, the process for altering it and how the community might influence it.</p>

	in a facility"	would be changed, including how the community can influence this	<i>Presentation from NDA.</i>
5	Process		
5a	Criterion: "Whether the Partnership is confident that the siting process is sufficiently robust and flexible to meet their needs"	<ul style="list-style-type: none"> ▪ Acceptable process of moving from 'possibly suitable areas' to specific potential host sites ▪ Provision for 'pause points' to allow more work to be undertaken at the Partnership's request ▪ Acceptable nature of (and limitations to) the Right of Withdrawal ▪ Government commitment to sustain the process 	<p>Task 5a(i)- Understand the site selection process, including how community can influence it. <i>Read White Paper, presentation from DECC/NDA followed by Steering Group liaison as needed.</i></p> <p>Task 5a(ii)- Understand, and seek reassurance on, how 'pause points' might be introduced. <i>Steering Group seek clarification and discussion as required from DECC and NDA.</i></p> <p>Task 5a(iii)- Understand what a Decision to Participate implies and how the Right of Withdrawal works, what would need to underpin it, and when it ceases to exist. <i>Read White Paper, presentation from DECC, Steering Group discuss with DECC if required.</i></p>
6	Public and stakeholder views		
6a	Criterion: "Whether the Partnership's recommendations are credible given public and stakeholder views" (<i>note: the word 'credibility' here is used to reference the criterion in the White Paper, para 6.22</i>)	<p>This is a subjective judgement but any recommendation might require at least the following to indicate credibility:</p> <ul style="list-style-type: none"> ▪ Broad (credible?) support from the stakeholder organisations (and general public?) in the area, including those that are likely to form a Community Siting Partnership if a DtP was taken (<i>again, words taken from WP para 6.22</i>) ▪ An increasing level of confidence in the Partnership held over time by those engaged ▪ Evidence that concerns raised have been, or will be, addressed where appropriate, including explanations as to why not where relevant 	<p>All of the PSE related tasks would be: <i>developed by PSESG, adopted off by Steering Group: updates would be provided to Partnership unless otherwise stated.</i></p> <p>Task 6a(i)- Design and adopt a PSE Plan.</p> <p>Task 6a(ii)- Initiate, monitor and guide Round 1 PSE, including consulting on the PSE Plan.</p> <p>Task 6a(iii)- Reflect on output of Round 1 PSE, incorporate output and provide feedback to participants. Full Partnership to consider output report of Round 1.</p> <p>Task 6a(iv)- Adopt a redesigned Round 2 PSE as required</p> <p><i>(note these tasks cover 09/10 activity only)</i></p>
7	Other Supporting Activity		

	<p>Task 7a– Build the capacity of Decision Making Bodies and other Partnership members. <i>Individual members to take individual responsibility.</i></p>
--	--

	<p>Task 7b– Manage risks in the process. <i>Steering Group to consider at alternate meetings.</i></p>
--	---

Appendix 5 – How Members Represent their Organisations on the Partnership

All Partnership members recognise the need to update the organisations that they represent and proactively feed their views in. This is essential to prevent Partnership members becoming 'detached' from their organisation in terms of understanding, as well as maintaining the credibility of the representative role that members commit to fulfilling. The table below sets out how each organisation undertakes to do this.

Note the gaps will be filled as reporting mechanisms are clarified.

Organisation	Nominated Representatives and preferred contact details	Mechanisms Used
Allerdale BC	Sam Standage Mike Davidson Charles Holmes charles.holmes@allerdale.gov.uk	Verbal progress report provided to the following meetings: - Corporate Management Team/ Heads of Service - Regeneration Portfolio Holders - Regeneration Managers Group (for further cascade) - Partnerships and Communities Directorate Formal report for endorsement, or decision, would be via: - Nuclear Issues Task Group - Executive Committee Council
Barrow BC	Ken Williams Phil Huck	
CALC (Allerdale)	Chris Shaw (officer) chris.shaw@calc.org.uk Alan Smith alan.smith@allerdale.gov.uk	Regular written and verbal report to CALC's Allerdale Association meetings
CALC (Copeland)	Chris Shaw (officer) chris.shaw@calc.org.uk Keith Hitchen keith.hitchen@btinternet.com	Regular written and verbal report to CALC's Copeland Association meetings
CALC	Guy Richardson office@calc.org.uk	Regular written and verbal report to CALC's Executive Committee meetings
Chamber of Commerce (Cumbria)	Robert Johnston	
Copeland BC	Elaine Woodburn Allan Holliday John Kane Yvonne Clarkson Fergus McMorro Ian Curwen	Leader's update to Full Council Update to Nuclear Working Group Update to Executive at key milestones Update to MRWS Task Group when needed
Eden District Council	Attending next meeting	
GMB Union	Peter Kane	
Lake District National Park Authority	Stephen Ratcliffe	
National Farmers Union	Robert Morris-Eyton	
NuLeAF	Fred Barker	Written report to each NuLeAF Steering Group. Referenced in e-bulletin. Website has a GDF section which signposts Partnership meeting reports.
Prospect Union	Peter Clements	
South Lakes District	Simon Rowley	

Council		
WCSSG	David Moore	Quarterly verbal updates to SSG Paragraph in quarterly newsletter Link on website to Partnership site
West Cumbria Partnership	Willie Slavin Michael Heaslip	Reports on MRWS progress will be made to each WCP Forum meeting (quarterly) Link on website to Partnership site
Observing Members:		
CoRWM	Brian Clark Mark Dutton	
Cumbria County Council	Tim Knowles Stewart Kemp	
DECC	Bruce Cairns 020 7215 0273 bruce.cairns@decc.gsi.gov.uk	Report to various meetings and colleagues with an interest in the process. Advise Ministers who take Government decisions in this area.
Environment Agency	Gavin Thomson Gavin.thomson@environment-agency.gov.uk	Report key points arising to various colleagues in nuclear regulation and NW region
Isle of Man Government	Paul McKenna Paul.McKenna@gov.im	Presentation on geological disposal planned for Council of Ministers in mid-June 09
NDA	Alun Ellis alun.ellis@nda.gov.uk 01925 802717 Jay Redgrove jay.redgrove@nda.gov.uk 01925 802453 Elizabeth.atherton@nda.gov.uk 01925 802826	Monthly reporting to RWMD and central communications staff. Dissemination of Partnership minutes and Meeting Reports to staff
Nuclear Installations Inspectorate	Mick Bacon 0151 951 4099 Mick.bacon@hse.gsi.gov.uk	Contact reports distributed after each contact (meeting or otherwise). Regular report to related project groups. Briefings taken before each meeting depending on agenda.