

Reporting Plan for PSE3 and Final Report: a summary

Document No:	252
Status:	Adopted
Title:	Reporting Plan for PSE3 and Final Report: a summary
Author:	3KQ
Notes:	Revised significantly after Partnership meeting on 21 st February 2012 Adopted and published on 13 th March 2012

This document summarises the agreed way forward for reporting on the Partnership's third and final round of public and stakeholder engagement (PSE3) and for developing its Final Report to Allerdale Borough, Copeland Borough and Cumbria County Councils.

A more detailed reporting plan has been produced by 3KQ as a working document. This is available to any interested parties on request. The latest version of the PSE3 Plan (document 15.3) on the Partnership's website also provides more detail on the overall PSE3 process.

1. PSE 3 Report

Purpose: To summarise all consultation inputs from PSE3, by topic and issue, against each area of the Partnership's work.

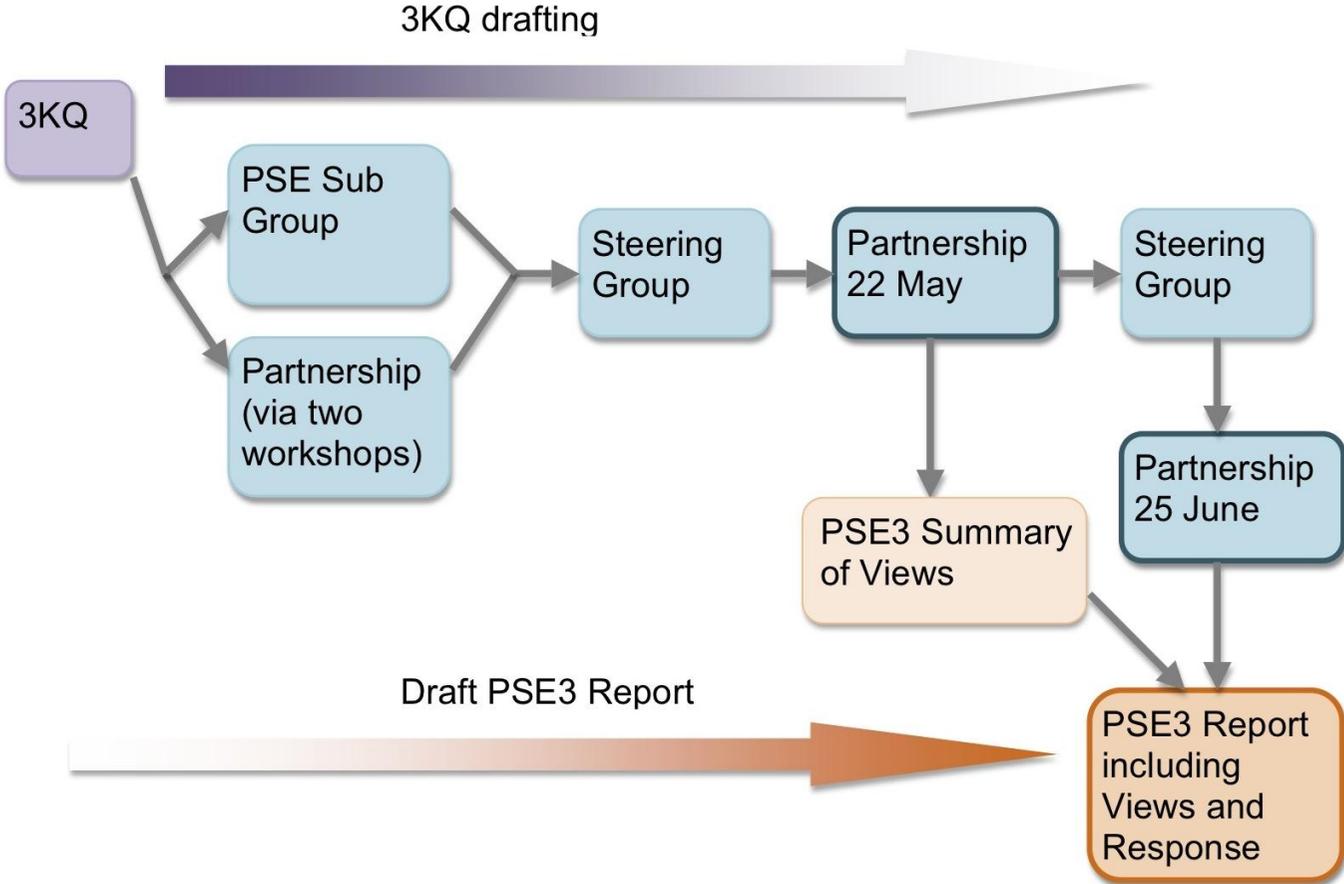
Timescale: The PSE3 consultation closes on 23 March 2012. A summary of views from PSE3 will then be produced in order to provide a structure for the Partnership's response, and to provide early feedback to interested members of the public and stakeholders. The PSE3 Summary of Views is expected to be signed off at the May 2012 Partnership meeting. Once the Partnership has agreed a response to the views raised in PSE3, the full PSE3 report will be agreed; this is currently expected to be signed off by the Partnership at its June 2012 meeting.

Roles: The Partnership's independent programme managers **3KQ** will lead the analysis and drafting process, with scrutiny provided by the Partnership's **PSE Sub Group** and the **Partnership** itself through two workshops being held in April 2012. The **Partnership** will have final responsibility for reviewing, agreeing and signing off both the PSE3 Summary of Views and the full PSE3 Report. The Partnership's independent evaluators **Wood Holmes** will also observe and evaluate the reporting process.

Structure: The PSE3 Report will consist of an executive summary, then cover topic-based inputs in separate chapters, followed by the results of the opinion survey. The Partnership’s response to the views raised will be given chapter by chapter.

Dissemination: The PSE3 Summary of Views and full PSE3 Report will be published and disseminated to consultees and will be posted on the Partnership’s website.

Overall process: An indicative process for the PSE3 Report is shown in the diagram below.



2. Final Report

Purpose: To provide Allerdale Borough, Copeland Borough and Cumbria County councils with an overview of the Partnership's work and its resulting opinions. Ultimately to help the three councils to make a decision on whether or not to enter the siting process (Stage 4) of the Government's MRWS process.

Timescale: Following the close of the PSE3 consultation on 23 March 2012, all Partnership members will be sent a set of all consultation inputs alongside a draft PSE3 Summary of Views. These will feed into two workshops in April 2012 where the Partnership will consider its response to views given in PSE3, primarily if and how it needs to change its initial opinions. Following further rounds of drafting, the Partnership's Final Report is expected to be signed off at the June Partnership meeting and passed formally to the Decision-Making bodies in July.

Roles: The Partnership's independent programme managers **3KQ** will lead the drafting process, with guidance and scrutiny provided by the **Partnership** (primarily through two workshops being held in April 2012 and through the May 2012 Partnership meeting) and the **Steering Group**. The **Partnership** will have final responsibility for reviewing, agreeing and signing off its Final Report. The Partnership's independent evaluators **Wood Holmes** will also observe and evaluate the reporting process.

Structure: The Final Report will consist of an executive summary, context sections, chapters focusing on each work programme topic (including introduction, how the Partnership formed its opinion, what the opinions are, any uncertainties), any other issues, opinion survey results, any overall advice as appropriate.

Dissemination: The Final Report will be published and disseminated to all contacts on the Partnership's database.

Overall process: An indicative process for the Final Report is shown in the diagram below.

